



**Topeka Metro
Board of Directors Minutes
November 20, 2023**


MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Scott Tummons, Chair	Topeka Metro	Present Admin Ofc.
Candis Meerpohl, Vice Chair	Topeka Metro	Present Admin Ofc.
Rodd Miller	Topeka Metro	Present Admin Ofc.
Chance Lucas	Topeka Metro	Present Admin. Ofc.
Fatima Perez-Luthi	Topeka Metro	Present via ZOOM
Beverly Hall	Topeka Metro	Present via ZOOM
Alan Bearman	Topeka Metro	Absent

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present QSS
Richard Appelhanz, Chief Financial Officer	Topeka Metro	Present QSS
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present QSS
John Cassidy, Legal Counsel	Topeka Metro	Present QSS
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via ZOOM
Terri Miller, Director of Human Resources	Topeka Metro	Absent
Denise Ensley, Chief Operations Officer	Topeka Metro	Absent
Jared Culbertson, Director of Information Technology	Topeka Metro	Absent

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Called the meeting to order at 4:00 p.m.	6 of 7 members present	Scott Tummons
Public Comment	Mike Evans, a bus passenger	Three board members acknowledged Mr. Evans' concerns and thanked him for his comments.	
Department Reports Planning Report Operations Report Maintenance Report Finance Report	<p>Since Andy Fry is no longer with TMTA, Richard is overseeing the ridership and planning reports. He worked to get the pivot tables to mesh with the data and explained to the board members that there are 48 different types of codes that bus operators can push when someone boards the bus. From this point on, Richard believes we will have a more accurate count pertaining to specific ridership.</p> <p>Bob Nugent reported on behalf of Denise Ensley for Operations. Three new operators started last week, and one started today. Even though we removed bus shelters at TRM, still having people camping out at those locations.</p> <p>Maintenance Report as submitted.</p> <p>Finance report as submitted. Approval of October financials.</p>	<p>MOTION: Rodd Miller moved, and Chance Lucas seconded the motion to approve the October 16, 2023, meeting minutes as presented. The motion passed 6-0.</p>	<p>Richard Appelhanz</p> <p>Bob Nugent</p> <p>Alan Parrish</p> <p>Richard Appelhanz</p>
Continuing Business	John had shared the Advertising Policy at the Nov. 6, 2023, study session. He required the board vote to	MOTION: Candi Meerpohl moved, and Rodd Miller seconded the motion	John Cassidy

	approve the proposed policy which has been updated and had input from Houck Transit Advertising.	to approve the updated advertising policy. The motion passed 6-0.	
New Business	Proterra sold all three of their divisions. The following are the companies now overseeing each sector: 1. Batteries – Volvo 2. Charging – Cowan Equity 3. Bus Division – Phoenix Motor Cars		Bob Nugent
Executive Session	N/A		
Adjourn	Board meeting adjourned at 4:40 p.m.	MOTION: Scott Tummons moved to adjourn the board meeting. Rodd Miller seconded. The motion passed 6-0.	Scott Tummons

Respectfully Submitted –



Keri Renner, Topeka Metro Board Secretary