



**Topeka Metro
Board of Director's Minutes
October 18, 2021**

MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Jim Ogle	Topeka Metro	By Zoom
Rodd Miller	Topeka Metro	Present
Jim Daniel	Topeka Metro	By Zoom
Beverly Hall	Topeka Metro	By Zoom
Scott Tummons, Vice-Chair	Topeka Metro	Present
Dr. Alan Bearman, Chair	Topeka Metro	Absent
Joseph Ledbetter	Topeka Metro	Present

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present
Denise Ensley, COO	Topeka Metro	Present by Zoom
Richard Appelhanz, Accountant	Topeka Metro	Present
John Cassidy, General Counsel	Topeka Metro	Present by Zoom
Andy Fry, Director of Planning	Topeka Metro	Present by Zoom
Keri Renner, Director of Marketing and Communications	Topeka Metro	Present by Zoom
Jared Culbertson, Director of Information Technology	Topeka Metro	Present by Zoom
Terri Miller, Director of Human Resources	Topeka Metro	Present by Zoom
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present by Zoom
Brenda Vink-Wilson, Executive Assistant	Topeka Metro	Present
No public attendees		

Planning/Ridership Report	Andy reported ridership is down 46%. WU is still up the last several months since 2019 pre-Covid. Reduced fares are down by 30% pre-Covid. The BOD would like to see a comparison in fares vs. ridership before the end of the year.		Andy Fry
Maintenance Report	Alan noted we have an aging fleet of buses 10-years old. The ability to make repairs have prevented delays in routes.		Alan Parrish
QSS HVAC RFB TO-22-06	Award the HVAC maintenance contract to SAMCO.	Motion: Rodd Miller moved and Joseph Ledbetter seconded the motion to award the HVAC maintenance contract to SAMCO. The motion was approved 6-0.	Richard Appelhanz
New Business	The signed BT&Co Engagement Letter was entered into the minutes.		Scott Tummons
Executive Session			
Adjourn	The meeting was adjourned at 4:29 pm.		Scott Tummons

Respectfully Submitted,

Brenda Wilson, Board Secretary